



Washoe County Local Emergency Planning Committee (LEPC)

General Membership

MINUTES

June 16, 2016, 9:00 A.M.

Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. *CALL TO ORDER/ DETERMINATION OF QUORUM

Vice-chair Tracy Moore called the meeting to order at 9:06 a.m. A quorum was established.

PRESENT: Scott Alquist – Truckee Meadows Community College; Jerry Baldrige – Washoe County Sheriff's Office; Bryan Calder – North Lake Tahoe Fire Protection District; Diane Drinkwater – Washoe County District Attorney's Office; Michelle Gitmed – Reno Police Department; Jim Hendrickson – Washoe County School District; Aaron Kenneston – Washoe County Emergency Management; Bob Leighton – Reno Fire Department; Spencer Lewis – University of Nevada, Reno; Chris Long – Washoe County Technology Services; Teresa Long – Washoe County Health District; Eric Millette – Sparks Fire Department; Tracy Moore – Washoe County School District; Dick Nachtsheim – Reno Fire Department; Tom Nelson – Reno-Tahoe Airport Authority; Brian Passow – VA Hospital; Don Pelt – Pyramid Lake Paiute Tribe; Rob Reeder – Regional Transportation Commission; Suzy Rogers – Reno ECOMM; Bob Sack – Washoe County Health District; Robert A. Smith – Washoe County Regional Animal Services; Stanton Tang – KOLO-TV; Brian Taylor – REMSA; Jeff Whitesides – Washoe County Health District; and Greta Woyciehowsky – Sparks Police Department. Kent Choma – Inter-Hospital Coordinating Committee, joined the meeting at 9:10 a.m.

ABSENT: Mechellette Arenque – VA Hospital; Wade Barnett – KOLO-TV; Jim Bolton – Reno Fire Department; Jack Byrom – TMWA; Steve Burlie – Regional Transportation Commission; Paul Burton – REMSA; Darryl Cleveland – Truckee Meadows Community College; Kevin Compel – TMWA; Christina Conti – Washoe County Health District; Cassie Darrough – Pyramid Lake Paiute Tribe; Pat Dyer – Sparks Police Department; Jason Elorza – Sparks Fire Department; James English – Washoe County Health District; Tom Green – Washoe County Sheriff's Office; Nida Harjo – Reno-Sparks Indian Colony; Greg Herrera – Washoe County Sheriff's Office; Bruce Hicks – North Lake Tahoe Fire Protection District; Chris Hicks – Washoe County District Attorney's Office; Sam Hicks – Truckee Meadows Fire Protection District; Eric Holland – Truckee Meadows Fire Protection District; Elaina Hooper – Reno ECOMM; David Hunkup – Reno-Sparks Indian Colony; Eric James – University of Nevada, Reno; Todd Kerfoot – REMSA; Jace LaFever – Inter-Hospital Coordinating Committee; Matthew Lawton – Washoe County Technology Services; Tim Leighton – Truckee Meadows Fire Protection District; Char Leonard – University of Nevada, Reno; Chris Maples – Sparks Fire Department; Casey Micone – Reno-Tahoe Airport Authority; Landon Miller – KTVN-TV; Oliver Miller – Reno Police Department; Tom Miller – Sparks Police Department; William Miller – Pyramid Lake Paiute Tribe; Jason Pasco – KTVN-TV; Ed Pearce – KOLO-TV; Debbie Penrod – University of Nevada, Reno; John Puccioni – NV Energy; Jim Reagan – NV Energy; Jim Reid – Sparks Fire Department; Al Rogers – Washoe County Management Services; Mike Rogers – KTVN-TV; Shyanne Schull – Washoe County Regional Animal Services; Ryan Sommers – North Lake Tahoe Fire Protection District; Jason Trevino – Washoe County School District; and Dominica Yturbide – Reno ECOMM.

David Watts-Vial – Deputy District Attorney, joined the meeting at 9:15 a.m.

2. *PUBLIC COMMENT

There were no public comments.

3. APPROVAL OF APRIL 21, 2016 GENERAL MEMBERSHIP MINUTES

Hearing no public comment asked for Board Discussion or a motion

It was moved by Bob Leighton, seconded by Brian Passow, to approve the April 21, 2016, minutes, as submitted. MOTION CARRIED.

Kent Choma – Inter-Hospital Coordinating Council, joined the meeting at 9:10 a.m.

4. TREASURER’S REPORT – A review, discussion and possible action to accept Revenue and Payables reports.

Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management/LEPC Secretary Treasurer, provided an overview of the 2016 SERC grant which is expected to be fully expended by the end of the grant cycle. Currently REMSA has submitted for a project change that will fully expend the grant. The HMEP mid-cycle grant for HazMat and Continuing Challenge is open and Ms. Ludwig encouraged members to complete and submit travel expense forms within five days after the end of the conference in September, so she can meet the grant deadlines. The 2015 Homeland Security Statewide Recovery initiative ends August 31, 2017 has already expended \$116,225.30 with an additional \$89,379.55 encumbered. The 2015 Homeland Security Grant for Citizen Information and Warning grant has \$75,000.00 expended, with another \$25,000.00 encumbered and will be fully expended by the end of 2016. Ms. Ludwig noted that the Homeland Security Grant to upgrade the EOC Radio Cache has been expended and the funds allowed the upgrade of 40 radios.

It was moved by Brian Taylor, seconded by Don Pelt, to accept the Revenue and Payables reports, as presented. MOTION CARRIED.

5. * GRANT OPPORTUNITIES - Information and discussion of upcoming and/or existing LEPC grants.

Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management/LEPC Secretary Treasurer, stated that there were no upcoming grant opportunities to announce at this time.

David Watts-Vial – Deputy District Attorney, joined the meeting at 9:15 a.m.

6. GRANT DEOBLIGATIONS – Information and discussion of past through current year’s SERC grant deobligations and actions and/or recommendations for future years.

Cathy Ludwig – Grants Administrator, commented that this project had been initiated by Chair Darryl Cleveland. Based on his request the spreadsheet (copy on file) shows by agency and grant the amount of funds received and ultimately deobligated. Ms. Ludwig suggested that this be continued to the next meeting so that Chair Cleveland can discuss his concerns and recommendations. Ms.

Ludwig noted that most of the deobligated funds had been earmarked for the RenoFireShows and/or Continuing Challenge.

7. GRANT APPROVAL - Approval to submit a 2017 State Emergency Response Commission (SERC), United We Stand (UWS) grant, not to exceed \$25,000.00 (Reno Police Dept. - \$13,057.28; REMSA - \$7,885.05; Reno-Tahoe Airport Authority - \$3,944.91).

Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management/LEPC Secretary Treasurer, provided an overview of the report noting that the spreadsheet provided (copy on file) that was prioritized and approved by the LEPC Grants and Finance Subcommittee on May 26, 2016, provide an itemized detail by agency of the grant application which has been submitted to SERC and awaits approval of this body.

Vice-chair Moore noted that while the grant has been awarded on an annual basis, the declining revenues of the United We Stand specialty license plates has resulted in the grant moving to a two-year cycle with a maximum of \$25,000.00 per cycle.

It was moved by Brian Taylor, seconded by Jerry Baldrige, to approve the 2017 State Emergency Response Commission (SERC) United We Stand (UWS) grant not to exceed \$25,000.00 in the following priority: 1) Reno Police Department \$13,057.28; 2) REMSA \$7,885.05 and 3) Reno-Tahoe Airport Authority \$7,885.05 - for a total grant of \$24,887.24. MOTRION CARRIED.

8. * UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS - A briefing of regional meetings, events, trainings and exercises.

Aaron Kenneston, Emergency Manager – Washoe County Emergency Management, drew attention to the calendar of events and reminded those present of the Isolation and Quarantine table top exercise on June 17, 2017. The exercise will commence at 9:00 a.m. On June 21 a FEMA sponsored animal shelter exercise will include a teleconference for the virtual exercise. Additionally work continues in the development of materials in five languages other than English to assist non-English or English as a second language individuals for brochures and PSA announcement. A public safety event is slated for June 23, 2016, outside Reno City Hall at 1 east First Street and will include individuals rappelling down the side of City Hall. A TIMS meetings is slated for August 2016 with the group conduction a traffic incident management training in September that will last approximately 4-hours.



Yearly Training and Exercise Calendar 2016

June 2016

22 – Elko Disaster Recovery Training

23 – Regional Safety and Emergency Preparedness Expo

TBD – Statewide Medical Surge Plan TTX

July 2016

13 – Reno Disaster Recovery Training

August 2016

TBD – RTC Ride COOP Exercise TTX

Future

September 21, 2016 – Reno Recovery Task Force Meeting

October 12, 2016 – Las Vegas Recovery Task Force Meeting

October 12, 2016 – Public Works/ Debris Management

October 20, 2016 – Reno E-Comm Evacuation Exercise

November 2016 – Vigilant Guard Exercise

November 16, 2016 – Recovery

December 2, 2016 – Disaster Recovery Conference - Reno

2017 – Broken Wing Exercise

2018 – Bureau of Reclamation Exercise

9. * UPDATE FROM THE RADIOLOGICAL TASK FORCE - A briefing on current radiological issues within the region.

Scott Alquist, TMCC, stated there was not a lot to report and that he continues to work with the vendor to develop a one day event for training on the use of RAD Watches in August. The training will also include a tabletop exercise at the end of the course.

10. * UPDATE OF CITIZEN CORPS - A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT).

Margie Burnett - CERT, outlined recent activities including traffic management during a marathon at Incline Village, active role playing for the Sparks and Washoe County Sheriff's Office exercise and four Outreach events on emergency preparedness and participation in a special competition in which the two Washoe County teams took first and second places. Additionally, classes were conducted and assistance provided at the call center during the fire event on June 15, 2016. Additionally CERT volunteers are assisting with traffic and other duties during the Reno Rodeo.

Cathy Ludwig extended her thanks to CERT volunteers who are instrumental in the successful operation on the REOC.

Vice-chair Moore also extended his appreciation for CERT volunteers and their assistance.

11. *LEPC PRESENTATION – 92nd Civil Support Team (CST) Presentation – Overview by the 92nd Civil Support Team, the State's Weapons of Mass Destruction Team located in Northern Nevada on WMD capabilities and HazMat support to the region.

Tara Broad – 92nd Civil Support Team, narrated a PowerPoint® presentation (copy on file).

12. *LEPC PRESENTATION – Washoe County Health District Update on Point of Dispensing Operations and Plans for FY16.

Stephen Shipman, WCHD, narrated a PowerPoint ® presentation (copy on file) on Point of Dispensing Operations and Plans for FY 2016.

Vice-chair Moore left meeting at 10:01 a.m.

Brian Passow – VA, noted that medicines must be provided without charge.

Mr. Shipman noted that many hospitals and other providers did not have systems in place that would allow the dispensation of medicines without incurring a charge that has now been remedied. Mr. Shipman noted that by working with the CDC the WCHD has access to a variety of sources for medical supplies during an event, which he believes includes certain DOD stockpiles.

13. *LEPC CHAIRMAN/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS - No discussion among committee members will take place

on this item. The next regular meeting is scheduled at 9:00 a.m. August 18, 2016 at the Regional Public Safety Training Center.

Eric Millette noted the next meeting on August 18, 2016, will be held in the Regional Public Safety Training Center, Room 102 A&B and reminded member agencies to have alternates on hand to attend the LEPC meeting which is being held at the same time as the TEEX training.

14. *PUBLIC COMMENT

Aaron Kenneston noted that the August 16-18, 2016 event is an opportunity to bring individuals in for training that models the Integrated Emergency Management Course at the EMI Institute in Emitsburg, MD, and will endeavor to assist in assuring a quorum of members present for the LEPC meeting.

15. ADJOURNMENT

The meeting adjourned at 10:15 a.m.