

**WASHOE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
GENERAL MEMBERSHIP COMMITTEE
MINUTES**

**Thursday ~ February 21, 2008 ~ 9:00 A.M.
Washoe County Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada**

1. CALL TO ORDER/ROLL CALL *

Vice-chair Magenheimer called the meeting to order at 9:11 a.m. A quorum was established.

MEMBERS PRESENT: Scott Alquist – Truckee Meadows Community College; Gregory Befort – Regional Public Safety Training Center; Matt Bennett – Charter Communications; Terry Bohl – Pyramid Lake Paiute Tribe; Tim Busch – Sparks HazMat; Jim Caughron – Washoe County Risk Management; Gary Cummings – Sierra Chemical; Paul Donald – Washoe County District Health Department; Gary Dunn – Sparks Emergency Management; Jeri Eby – John Ascuagua’s Nugget; Marshall Emerson – Washoe County Sheriff’s Office; Karen Fraley – Reno City Attorney’s Office; David Hunkup – Reno Sparks Indian Colony; Jen Jackson – KTVN Channel 2; Aaron Kenneston – Washoe County Emergency Management; Jeff Kinder – Nevada Division of Environmental Protection; Bruce Hicks – North Lake Tahoe Fire Protection District; Bob Knoll – Reno Fire Department; Steve Matles – Renown; Chet Malewski – Truckee Meadows Water Authority; Rob Reeder – Regional Transportation Commission; Roger Van Alyne – Washoe County Public Works;

MEMBERS ABSENT: Jason Benson – Sierra Pacific Power Company; John Bradley – H2O; Chris Brockway – Reno Sparks Convention and Visitors Authority; James Flenner – Reno HazMat; Frank Freivalt – Sparks Fire Department; Mike Greene – Sierra Fire Protection District; Jim Gubbels – Regional Emergency Medical Services Authority; Craig Harrison – Washoe County Telecommunications; Michael Hurick – American Red Cross; James Johns – Reno Police Department; Steve Keefer – Sparks Police; Stephanie McCarty – Washoe County District Health Department; Alan Minor – Truckee Meadows Water Reclamation Facility; Ron Schmidt – Sparks City Council; John Slaughter – Washoe County Management Services; Chris Smith – Washoe County School District; Gary Smith – Reno Tahoe Airport Authority; Rick Vandenberg – City of Reno; Patricia Williams – Reno Emergency Communications Center; and Woody Wright – University of Nevada, Reno.

ALTERNATES PRESENT: Steve Asher – Sparks Police Department; Kevin Brun – Veterans Administration Hospital; Charlie Domino – Reno Police Department; Chris Magenheimer – North Lake Tahoe Fire Protection District; Klark Staffan – Regional Emergency Medical Services Authority;

ALTERNATES ABSENT: Michael Alaux – American Red Cross; Greg Belancio – Washoe County Public Works; Julie Bender – Regional Public Safety Training Center; Janice Blue – Washoe County Sheriff’s Office; Russell Brigham – Reno Sparks Indian Colony; Beverly Buchanan – Reno Emergency Communications Center; Ella Carthen – Reno Emergency Communications Center; Tracy Chase – Reno City Attorney’s Office; Liz Clark – Reno Sparks Convention and Visitors Authority; Eileen Coulombe – Washoe County District Health Department; Fred Davis – Pyramid Lake Paiute Tribe; Steve Driscoll – Sparks Emergency Management; Ron Espalin – Sierra Chemical; Tad Fletcher – Reno Tahoe Airport Authority; Dan Gabica – Charter Communications; Randall Gray – Truckee Meadows Water Reclamation Facility; Ken Grein – Washoe County School District; Mike Heikka – Sierra Fire Protection District; Beverly Howe – American Red Cross; Tom Lo

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– Washoe County Telecommunications; Matt Marquez – Sparks Police Department; Mike Mieras – Washoe County School District; Jim Miller – Washoe County District Health Department; Gary Neilson – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Deb O’Gorman – Truckee Meadows Community College; Cecile Paulson – Truckee Meadows Community College; Mohammad Rafaqat – Reno Police Department; Jim Reagan – Sierra Pacific Power Company; Kristin Remington – KTVN Channel 2; Darrin Rice – Washoe County Sheriff’s Office; Jeanne Rucker – Washoe County District Health Department; Bob Sack – Washoe County District Health Department; Marty Schuereman – Reno Fire Department; Doreen Teasley – Washoe County Risk Management; Vince Thomas – Sierra Fire Protection District; Dan Watkins – KOLO Channel 8; and Jim Wilson – Reno Sparks Convention and Visitors Authority..

Nathan Edwards – Deputy District Attorney, joined meeting at 9:12 a.m.

2. APPROVAL OF DECEMBER 20, 2007 GENERAL MEMBERSHIP MEETING MINUTES

It was moved by Jim Caughron, seconded by Rob Reeder, to approve the December 20, 2007, minutes, as submitted. MOTION CARRIED.

3. TREASURER’S REPORT – *Review and acceptance of ODP (Office of Domestic Preparedness)/Homeland Security and SERC (State Emergency Response Commission) Grants – FFY (Federal Fiscal Year) 2006, 2007 and 2008*

Cathy Ludwig – Grants Administrator, provided an overview of the 2008 SERC (State Emergency Response Commission) grant noting that the HMEP (Hazardous Materials Emergency Preparedness) grant for HazMat Explo 11 had been closed. Ms. Ludwig noted that the City of Reno Communications had not yet reported on or fully expended their 2008 SERC - Planning, Training and Equipment grant and that the expenses for the 2008 - UWS (United We Stand) grant had been encumbered. Drawing attention to the FFY (Federal Fiscal Year) 2006 Homeland Security Mass Care, Evacuation and Shelter grant was being completed, final reporting and closeout would take place in the next quarter. Regarding the 2007 Homeland Security – Mass Care, Evacuation and Shelter project, as this grant has a three (3) year performance period, it is expected the grant will be fully spent in less time.

It was moved by Jim Caughron, seconded by Marshall Emerson, to accept the Treasurer’s Report, as presented. MOTION CARRIED.

4. GRANT OPPORTUNITIES * – *Information and discussion of upcoming and/or existing LEPC grants*

Cathy Ludwig – Grants Administrator, commented that she would notify members once the 2009 SERC (State Emergency Response Commission) UWS (United We Stand) grant was announced.

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5. **APPROVAL OF A 2007 HOMELAND SECURITY, CITIZEN CORPS GRANT IN THE AMOUNT OF \$56,087 AND 2007 STATE HOMELAND SECURITY PROGRAM GRANT IN THE AMOUNT OF \$35,500 TO THE WASHOE COUNTY SHERIFF'S OFFICE FOR CONSULTANT/CONTRACTOR FEES, INSTRUCTOR FEES AND OPERATIONAL COSTS FOR THE CITIZEN CORPS PROGRAM**

Val Moser – WCSO (Washoe County Sheriff's Office), provided an overview of the 2007 grants totaling \$91,587.00 for consultant/contractor and instructor fees as well as operational costs for the Citizen Corps Program.

It was moved by Jim Caughron, seconded by Steve Asher, to approve the 2007 Homeland Security, Citizens Corp Grant in the amount of \$56,087.00 and 2008 State Homeland Security Program Grant in the amount of \$35,500.00 to the Washoe County Sheriff's Office. MOTION CARRIED.

6. **APPROVAL OF A 2007 HOMELAND SECURITY, LAW ENFORCEMENT TERRORISM PROTECTION PROGRAM (LETPP) GRANT IN THE AMOUNT OF \$1,568,600 TO THE WASHOE COUNTY SHERIFF'S OFFICE FOR SUPPORT OF THE NORTHERN NEVADA COUNTER TERRORISM CENTER AND SILVER SHIELD PROGRAM**

Val Moser – WCSO (Washoe County Sheriff's Office), summarized the grant in the amount of \$1,568,600.00 to support the Northern Nevada Counter Terrorism Center and Silver Shield Program.

It was moved by Jim Caughron, seconded by Rob Reeder, to approve the 2007 Homeland Security Law Enforcement Terrorism Protection Program (LETPP) grant in the amount of \$1,568,600.00 to the Washoe County Sheriff's Office for the Northern Nevada Counter Terrorism Center and Silver Shield program. MOTION CARRIED.

Deputy District Attorney Nathan Edwards left the meeting at 9:22 a.m.

7. **APPROVAL OF A 2004 HOMELAND SECURITY, LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (LETPP) GRANT IN THE AMOUNT OF \$20,605.30 FOR GAS MASKS AND CANISTERS FOR THE WCSO (Washoe County Sheriff's Office), SWAT TEAM AND A 2004 STATE HOMELAND SECURITY GRANT PROGRAM (HSGP) GRANT IN THE AMOUNT OF \$7,158.90 FOR TACTICAL SUITS FOR THE WCSO, SWAT TEAM AND WCSO PERSONNEL TO ATTEND THE INTERNATIONAL WIRELESS COMMUNICATION EXPO IN LAS VEGAS (NEVADA)**

Val Moser – WCSO (Washoe County Sheriff's Office), outlined the \$20,605.30 grant to the Washoe County Sheriff's Office (WCSO) for gas masks and canisters as well as the \$7,158.90 Homeland Security Grant Program grant for tactical suits. A portion of the grant will be used to send WCSO personnel to the Wireless Communication Expo in Las Vegas (Nevada).

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It was moved by Jim Caughron, seconded by Chet Malewski, to approve: 1) the Law Enforcement Terrorism Prevention Program (LETPP) grant in the amount of \$20,605.30; and 2) \$7,18.90 Homeland Security Grant program (HSGP) for Washoe County Sheriff's Office. MOTION CARRIED.

8. UPDATE OF VOTING MEMBERSHIP LIST AS VOTED ON BY THE EXECUTIVE COMMITTEE ON JANUARY 22, 2008 *

Cathy Ludwig – Grants Administrator, outlined the additions to the Voting Membership list approved by the LEPC (Local Emergency Planning Committee) Executive Committee on January 22, 2008. New members include: Chris Brockway – Reno Sparks Convention and Visitors Authority alternates Liz Clark and Jim Wilson; Scott Alquist - Truckee Meadows Community College Tourism, alternates Deb O’Gorman and Cecile Paulson; Nevada Division of Environmental Protection, Chemical Accident Program – Jeff Kinder – no alternates names; Gary Cummings – Sierra Chemical, Ron Espalin alternate; Steve Keefer – Sparks Police Department, Steve Asher and Matt Marquez alternates.

9. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS *

Aaron Kenneston – Washoe County Emergency Management, drew attention to the schedule of events (copy on file) and encouraged members to participate in the Broken Wing Exercise being led by City of Sparks Emergency Manager Gary Dunn. The tabletop exercise is scheduled on April 22, 2008. Mr. Kenneston also noted the Mega Shelter conference being hosted by the region, which is a statewide effort at the Reno Sparks Convention Center.

Nathan Edwards – Deputy District Attorney, rejoined the meeting at 9:30 a.m.

10. UPDATE FROM THE YUCCA MOUNTAIN RAIL SHIPMENTS WORKING GROUP *

Scott Alquist – Truckee Meadows Community College, narrated a PowerPoint presentation (copy on file) on Yucca Mountain Rail Shipments. Mr. Alquist noted that there are five (5) proposed routes although the Schurz route has effectively been tabled. Mr. Alquist noted that each cask of spent nuclear fuel is considered a shipment even when combined with others. Mr. Alquist then outlined the number of anticipated shipments over the next fifty (50) years and explained that budget cuts will further delay the program.

Paul Donald - Washoe County District Health, summarized the recent conference in San Antonio (Texas) noting that various subgroups had been formed to discuss specific issues. Mr. Donald noted his concern about the limited number of annual meetings (one per year) and the extent and effect of budget cuts. Mr. Donald will continue to share information obtained from the various groups as it pertains to the Yucca Mountain site and the region in particular.

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11. LEPC (Local Emergency Planning Committee) OFFICERS', MEMBERS', ALTERNATES' AND STAFF COMMENTS *

Cathy Ludwig – Grants Administrator, noted that the recent Grants and Finance Subcommittee recommendations on the 2009 SERC (State Emergency Response Commission) grant applications had not been properly noticed and would be acted on at the April 17, 2008, meeting.

Aaron Kenneston commented that the Board of County Commissioners (BCC) would take action on the Hazardous Materials Mitigation Plan the week of February 25 through 29, 2008. Mr. Kenneston noted that a proposal has been received to conduct an Emergency Management for Local Government class by Bob Cullins.

12. PUBLIC COMMENTS *

There were no public comments.

13. Next LEPC Meeting * ~ April 17, 2008 - Regional Emergency Operations Center (REOC)

The next meeting is scheduled at 9:00 a.m., April 17, 2008.

14. ADJOURNMENT

Vice-Chair Magenheimer adjourned the meeting at 10:05 a.m.

AS APPROVED BY THE WASHOE LOCAL EMERGENCY PLANNING COMMITTEE GENERAL MEMBERSHIP IN SESSION ON APRIL 17, 2008

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