



Washoe County

Local Emergency Planning Committee (LEPC)

Grants and Finance Subcommittee Meeting Agenda

MINUTES

May 26, 2016, 9:00 A.M.

Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. *CALL TO ORDER/ DETERMINATION OF QUORUM

Chair Gitmed called the meeting to order at 9:01 a.m. A quorum was established.

PRESENT: Jerry Baldrige – Washoe County Sheriff's Office; Kent Choma – Inter-hospital Coordinating Committee; Michelle Gitmed – Reno Police Department; Tim Leighton – Truckee Meadows Fire Protection District; Tracy Moore – Washoe County School District; Robert A. Smith – Washoe County Regional Animal Services; and Brian Taylor – REMSA. Eric Millette – Sparks Fire Department, joined the meeting at 9:03 a.m.

ABSENT: Jim Bolton – Sparks Fire Department; Aaron Kenneston – Washoe County Emergency Management; Bob Leighton – Reno Fire Department; Jim Reid – Sierra Fire Protection District; Tom Miller – Sparks Fire Department;

David Watts-Vial – Deputy District Attorney, was also present.

2. *PUBLIC COMMENT

There were no public comments.

Eric Millette joined the meeting at 9:03 a.m.

3. **GRANT APPLICATION APPROVAL** – *Prioritization and approval by the LEPC Grants and Finance Subcommittee membership on the 2017 State Emergency Response Commission (SERC), United We Stand (UWS) grant application submissions from LEPC disciplines, not to exceed \$25,000.00.*

Chair Gitmed outlined the UWS grant emphasizing that the grant application must relate to terrorism with a cap of \$25,000.00. Chair Gitmed also noted that the grant will now be on a biennial basis rather than an annual grant. Chair Gitmed drew attention to the \$56,523.16 in requests emphasizing the need to reduce the request to not more than the \$25,000.00 allotted.

WCRAS (Washoe County Regional Animal Services) total request \$9,731.52

Robert A. Smith – WCRAS, outlined the Animal Decontamination request; pointing out that the intent is to purchase a decontamination system for K-9 animals that need to be cleaned after entering a contaminated area as well as decon for their handlers.

REMSA (Regional Emergency Medical Services Authority) – total request \$15,735.10

Brian Taylor - REMSA, summarized the Tactical Headset request noting that existing Tactical headsets were or had reached their end of life. The headsets allow REMSA personnel to use two

different radios, one tactical and one for medical. Mr. Taylor noted that the headsets are also compatible with the regional communications system and that the team had in the past responded to 55-incidents in a single year. Additionally the team works with Reno Tahoe Airport Authority and others and participants in various exercises.

RTAA (Reno Tahoe Airport Authority) Total grant \$5,324.91

Casey Micone – RTAA, summarized the Ballistic Helmets/Vests and Rifle Plates request noting that the protective equipment is for fire personnel who can assist law enforcement in the event of a terror attack.

RPD (Reno Police Department) Total grant \$25,731.63

Steve Lehr - RPD, outlined the Tychem suit request levels of protection provided with each of the suit type. Tychem F Level C suits providing full protection and the Tychem BR Level B suit providing protection in less hazardous situations.

Cathy Ludwig explained that a late quote was received this morning and that the spreadsheet had not been updated. Ms. Ludwig updated the spreadsheet and questioned if gloves were included in the Level B request.

Mr. Lehr stated that the gloves were not part of the request.

Ms. Ludwig noted that the corrected total for the RFD request is \$25,731.64 and that quotes must be provided with each grant request for SERC.

Mr. Lehr explained that the request had been revised to reflect a consolidated request for Washoe County, Reno, Sparks and UNR police.

Chair Gitmed opened discussion of the request.

During the discussion it was pointed out that the WCRAS request appears to be an all or nothing; REMSA's request could perhaps be reduced; and that the RTAA request is for a minimum number of units. However, it is unclear how the RPD request could be phased in. As the discussion continued it was noted that the RTAA had already reduced their request from 6 units to 3. Other discussion explained that the tactical headset requested by REMSA served a response team of ten individuals and is important component of tactical operations. However, REMSA is open to discussion about a modification to the request. Discussion then pointed out that WCRAS could remove the trailer from its request.

Discussion then turned to whether the best possible pricing had been secured by the applicants. It was noted that each agency had received the best possible pricing on the equipment being sought. As the discussion continued it was pointed out that some of the equipment being sought has a limited shelf life thus eliminating the possibility of keeping items in-stock.

Discussion then turned to the requirement for grant funding under Nevada SERC regulations/policies. It was noted that the SERC still has to approve the grant requests and that the grant will in the future be on a biennial basis with fewer dollars being allotted per grant cycle.

It was moved by Eric Millette, seconded by Tracy Moore, to prioritize the 2017 SERC UWS grant as follows: 1 – Reno Police Department; 2 – REMSA; 3 – Reno-Tahoe Airport Authority; and 4 - Washoe County Regional Animal Services.

There was additional discussion about reductions to the RPD request. It was suggested that the request could be modified as partner agencies in other jurisdictions would be available to assist if necessary. As the discussion continued, it was suggested that REMSA reduce their request on the headsets with REMSA picking up shipping charges.

There were no public comments.

The motion carried unanimously.

Discussion then focused on potential reductions to the grant request. It was pointed out that the requests need to be reduced by \$31,523.16.

RPD reduced their request as follows: Tychem F Level C suits (6 per case): XL – Qty:2, \$222.07 each - \$444.14; 2XL – Qty:3, \$235.36 each - \$706.08; 3XL – Qty:3, \$249.49 each - \$748.47; 4XL – Qty:3, \$269.45 each \$808.35; 5XL – Qty:2, \$290.99 each - \$581.98; Tychem BR Level B suits (2 per case): XL – Qty:4, \$164.38 each \$657.52; 2XL – Qty:6, \$174.24 each - \$1,045.44; 3XL – Qty:20, \$184.69 each - \$3,693.80; 4XL – Qty:20, \$199.45 each - \$3,989.00; 5XL, Qty:2 \$191.25 each - \$382.50. Total request - \$13,057.28

RTAA reduced their request: Ballistic Helmet; Qty:1 - \$690.00 each - \$690.00; Ballistic Vests Qty:3 - \$184.97 each - \$554.91; and Rifle Plates Qty:6 at \$450.00 each - \$2,700.00. Total request - \$3,944.91.

REMSA reduced their request: Liberator III Secure Dual-Comm Tactical Headsets, Qty:5 - \$1,570.01 - \$7,850.05; Shipping - \$35.00. Total request - \$7,885.05.

It was noted that according to the approved priority of the request that Washoe County Regional Animal Services would not be funded.

It was moved by Eric Millette, seconded by Brian Taylor, to recommend that the LEPC GM approve the prioritized 2017 SERC UWS grant as follows: Priority 1). RPD: Tychem F Level C suits (6 per case): XL – Qty:2, \$222.07 each - \$444.14; 2XL – Qty:3, \$235.36 each - \$706.08; 3XL – Qty:3, \$249.49 each - \$748.47; 4XL – Qty:3, \$269.45 each \$808.35; 5XL – Qty:2, \$290.99 each - \$581.98; Tychem BR Level B suits (2 per case): XL – Qty:4, \$164.38 each \$657.52; 2XL – Qty:6 - \$174.24 each - \$1,045.44; 3XL – Qty:20, \$184.69 each - \$3,693.80; 4XL – Qty:20, \$199.45 each - \$3,989.00; 5XL, Qty:2 \$191.25 each - \$382.50. Total request - \$13,057.28. Priority 2). REMSA: Liberator III Secure Dual-Comm Tactical Headsets; Qty:5 at \$1,570.01 each - \$7,850.05; and Shipping \$35.00. Total request - \$7,885.05; and Priority 3), RTAA: Ballistic Helmet; Qty:1 at \$690.00; Ballistic Vests; Qty:3 at \$184.97 each - \$554.91; and Rifle Plates; Qty:6 at \$450.00

each - \$2,700.00. Total request - \$3,944.91. Total Grant Request to the SERC of \$24,887.24. The motion carried unanimously.

4. *PUBLIC COMMENT

Brian Passow – Veterans Administration, suggested that members review the GSA website noting that in many cases item can be obtained for shipping charges only.

5. *ADJOURNMENT

Chair Gitmed adjourned the meeting at 9:52 a.m.