

WASHOE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

GENERAL MEMBERSHIP COMMITTEE

MINUTES

Thursday ~ October 16, 2008 ~ 9:00 A.M.

Washoe County Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ROLL CALL *

Vice-Chair Caughron opened the meeting at 9:00 a.m.

MEMBERS PRESENT: Scott Alquist – Truckee Meadows Community College; Gregory Befort – Regional Public Safety Training Center; Terry Bohl – Pyramid Lake Paiute Tribe; Jim Caughron – Washoe County Risk Management; Gary Cummings – Sierra Chemical; Gary Dunn – Sparks Emergency Management; Marshall Emerson – Washoe County Sheriff's Office; Jim Gubbels – Regional Emergency Medical Services Authority; David Hunkup – Reno Sparks Indian Colony; Aaron Kenneston – Washoe County Emergency Management; Jeff Kinder – Nevada Division of Environmental Protection; Bob Knoll – Reno Fire Department; Chet Malewski – Truckee Meadows Water Authority; Chris Smith – Washoe County School District; Roger Van Alyne – Washoe County Public Works; and Woody Wright – University of Nevada, Reno. Craig Harrison – Washoe County Telecommunications, joined the meeting at 9:26 a.m., which established a quorum.

MEMBERS ABSENT: Matt Bennett – Charter Communications; Jason Benson – Nevada Energy (Sierra Pacific Power Company); John Bradley – H2O; Chris Brockway – Reno Sparks Convention and Visitors Authority; Gabrielle Carr – Reno City Attorney's Office; Eileen Coulombe – Washoe County District Health; Paul Donald – Washoe County District Health Department; Jerri Eby – John Ascuagua's Nugget; Frank Freivalt – Sparks Fire Department; Tom Garrison – City of Sparks; Mike Greene – Sierra Fire Protection District; Bruce Hicks – North Lake Tahoe Fire Protection District; Michael Hurick – American Red Cross; Jen Jackson – KTVN Channel 2; James Johns – Reno Police Department; Steve Keefer – Sparks Police Department; Alan Minor – Truckee Meadows Water Reclamation Facility; Peter Petersen – Renown; Ron Schmidt – Sparks City Council; and Patricia Williams – Reno Emergency Communications.

ALTERNATES PRESENT: Beverly Buchanan – Reno Emergency Communications; Charlie Dimino – Reno Police Department; Beverly Howe – American Red Cross; and Jeff Whitesides – Washoe County District Health Department; Bob Sack – Washoe County District Health Department, joined the meeting at 9:30 a.m.

ALTERNATES ABSENT: Steve Asher – Sparks Police Department; Greg Belancio – Washoe County Public Works; Julie Bender – Regional Public Safety Training Center; Janice Blue – Washoe County Sheriff's Office; Russell Brigham – Reno Sparks Indian Colony; Darcie Carpenter – Barton Memorial Hospital; Ella Carthen – Reno Emergency Communications; Tracy Chase – Reno City Attorney's Office; Liz Clark – Reno Sparks Convention and Visitors Authority; Fred Davis – Pyramid Lake Paiute Tribe; Steve Driscoll – Sparks Emergency Management; Ron Espalin – Sierra Chemical; Dave Evans – Nevada Division of Environmental Protection; James Flenner – City of Reno; Tad Fletcher – Reno Tahoe International Airport; Dan Gabica – Charter Communications; Randall Gray – Truckee Meadows Water Reclamation Facility; Mike Krysztow – Sierra Fire Protection District; Tom Lo – Washoe County Telecommunications; Chris Magenheimer – North

* denotes NON action item

Washoe Local Emergency Planning Committee General Membership – DRAFT Minutes

October 16, 2008

Page 2 of 4

Lake Tahoe Fire Protection District; Matt Marques – Sparks Police Department; Mike Mieras – Washoe County School District; Gary Neilson – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Deb O’Gorman – Truckee Meadows Community College; Michelle Pagel – Northern Nevada Medical Center; Cecile Paulson – Truckee Meadows Community College; Jim Reagan – Nevada Energy (Sierra Pacific Power Company); Kristin Remington – KTVN Channel 2; Darrin Rice – Washoe County Sheriff’s Office; Jeanne Rucker – Washoe County District Health Department; Marty Scheuerman – Reno Fire Department; Jason Sease – Sierra Fire Protection District; John Slaughter – Washoe County Management Services; Klark Staffan – Regional Emergency Medical Services Authority; John Tarter – Reno Police Department; Doreen Teasley – Washoe County Risk Management; Dan Watkins – KOLO Channel 8; and Jim Wilson – Reno Sparks Convention and Visitors Authority.

Kerry Malone and Mary Kandaras – Deputy District Attorneys, were also present.

Vice-chair Caughron reordered the agenda to hear Agenda Item 8 first due to lack of quorum.

8. DVD PRESENTATION OF THE 2008 VIGILANT GUARD FULL-SCALE EXERCISE *
[Taken out of agenda order]

A video presentation on Vigilant Guard Full-Scale Exercise was presented (copy on file).

Craig Harrison – Washoe County Telecommunications, joined the meeting at 9:26 a.m. establishing a quorum.

2. APPROVAL OF AUGUST 21, 2008 GENERAL MEMBERSHIP MEETING MINUTES

It was moved by Marshall Emerson, seconded by Beverly Buchanan, to approve the August 21, 2008, minutes, as submitted. MOTION CARRIED.

3. TREASURER’S REPORT – *Review and acceptance of Homeland Security and SERC (State Emergency Response Commission) Grants – FFY (Federal Fiscal Year) 2007 and 2008*

Cathy Ludwig – Grants Administrator, drew attention to the grant spreadsheet(s) noting that the spreadsheets outlined all grants administered by her were included. However, only the Homeland Security and SERC (State Emergency Response Commission) grants are pertinent to the Washoe LEPC (Local Emergency Planning Committee).

Bob Sack – Washoe County District Health Department, joined the meeting at 9:30 a.m.

Ms. Ludwig noted that the 2009 SERC/HMEP (Hazardous Materials Emergency Preparedness) grant award that funds the 2009 HazMat Explo had been reduced by \$5,000.00, due to the number of requests to the SERC. Ms. Ludwig also noted, that the 2009 SERC grant financial first quarter reports were due on October 15, 2008 from the subgrants and of those received, many of the them

* denotes NON action item

had already expended their grant funds. The SERC, United We Stand (UWS) grant, first quarter expenses would be reported to the LEPC at the next meeting.

It was moved by Jim Gubbels, seconded by Bob Sack, to accept the Treasurer's Report, as presented. MOTION CARRIED.

4. GRANT OPPORTUNITIES * – Information and discussion of upcoming and/or existing (LEPC) Local Emergency Planning Committee) grants

None.

5. DISCUSSION AND APPROVAL OF A 2008 HOMELAND SECURITY GRANT, STATEWIDE MASS FATALITY PROJECT IN THE AMOUNT OF \$738,345.00 AND A 2008 HOMELAND SECURITY GRANT, STATEWIDE EVACUATION, MASS CARE AND SHELTER-IN-PLACE PROJECT IN THE AMOUNT OF \$993,750.00

Aaron Kenneston – Washoe County Emergency Manager, outlined two grant requests projects: 1) Statewide Mass Fatality project in the amount of 738,345.00; and 2) Statewide Evacuation, Mass Care and Shelter-in-Place project grant in the amount of \$993,750.00. Mr. Kenneston detailed both project goals and objectives; noting on the Mass Fatality project; the Coroner had requested a workshop on Mass Fatality and funding has been allocated for Portable Disaster Mortuary Units (PDMU), as well as forensic meters used by Law Enforcement agencies.

It was moved by Bob Knoll, seconded by Marshall Emerson, to approve the grant request, as presented. MOTION CARRIED.

6. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS *

Aaron Kenneston – Washoe County Emergency Management, summarized upcoming events including WebEOC training October 21-23, 2008 at the REOC, upcoming Point of Distribution (POD) exercise at Bishop Manogue High School, planning group meeting for the Hazardous Materials Mitigation Plan being discussed at 11:00 a.m., today, October 16, 2008. Mr. Kenneston then noted that the final Task Force meeting for the Shelter Management Plan would take place on October 29 - 30, 2008 at the Tuscany Hotel in Las Vegas.

7. UPDATE FROM THE YUCCA MOUNTAIN RAIL SHIPMENTS WORKING GROUP *

Scott Alquist – Truckee Meadows Community College, commented that he had been working with Paul Donald – Washoe County District Health Department and Aaron Kenneston – Washoe County Emergency Management, and state representatives in developing a training exercise to take place in spring 2009 regarding transportation issues on the I-80 corridor. Mr. Alquist will provide more details at the December 2008, LEPC (Local Emergency Planning Committee) meeting.

* denotes NON action item

October 16, 2008

Page 4 of 4

9. LEPC (Local Emergency Planning Committee) OFFICERS', MEMBERS', ALTERNATES', AND STAFF COMMENTS * – *This item is limited to announcements or topics/issues proposed for future workshops/agendas.*

Scott Alquist noted that SERC Hazardous Materials Data-Base training would be held in Reno on October 27-28, 2008 for HazMat Facilities and LEPC (Local Emergency Planning Committee) members.

10. PUBLIC COMMENTS *

There were no public comments.

11. NEXT LEPC (Local Emergency Planning Committee) MEETING ~ December 18, 2008 - Regional Emergency Operations Center (REOC)

The next regular meeting is scheduled at 9:00 a.m., December 18, 2008.

12. ADJOURNMENT

Vice-Chair Caughron adjourned the meeting at 9:42 a.m.