

Local Emergency Planning Committee

General Membership Meeting

Minutes

Thursday ~ February 19, 2015 ~ 9:00 A.M.

**REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA**

1. **CALL TO ORDER AND ROLL CALL** - (Non-action item)

Chair Kenneston called the meeting to order at 9:03 a.m. A quorum was established.

PRESENT: Scott Alquist – Truckee Meadows Community College; Jim Bolton – Reno Fire Department; Jack Byron – Truckee Meadows Water Authority; Chris Cenac – Truckee Meadows Water Authority; Darryl Cleveland – Truckee Meadows Community College; Pat Dyer – Sparks Police Department; Michelle Gitmed – Reno Police Department; Sam Hicks – Truckee Meadows Fire Department; Dave Hunkup – Reno Sparks Indian Colony; Aaron Kenneston – Washoe County Emergency Management; Mike Kramer – American Red Cross; Jace LaFever – Inter-Hospital Coordinating Council; Spencer Lewis – UNR; Matthew McConico – KRNV-TV; Chris Maples – Sparks Fire Department; Casey Micone – Reno Tahoe Airport Authority; Eric Millette – Sparks Fire Department; Tracy Moore – Washoe County School District; Tom Nelson – Reno Tahoe Airport Authority; Tim O'Connor – Washoe County Sheriff's Office; Don Pelt – Pyramid Lake Paiute Tribe; Rob Reeder – Regional Transportation Commission; Jim Reagan – V Energy; Mike Rogers – KTVN-TV; Suzy Rogers – Reno Emergency Communications Center; Bob Sack – Washoe County Health District; Tim Spencer – Reno Fire Department; Stanton Tang – KOLO-TV; Brian Taylor - Regional Emergency Medical Services Authority; and Jeff Whitesides – Washoe County Health District.

ABSENT: Wade Barnett – KOLO-TV; Gary Beekman – Washoe County Technology Services; Julie Bender – Regional Public Safety Training Center; Lance Boekenoogen – Nevada Air National Guard NV CERFP; Kelly Boyd – American Red Cross; Steve Burlie – Regional Transportation Commission; Paul Burton – Regional Emergency Medical Services Authority; Kent Choma – Inter-Hospital; Coordinating Committee; Christina Conti – Washoe County Health District; Mark Crosby - NV Energy; Grant Cruise – KRNV-TV; Cassie Darrough – Pyramid Lake Paiute Tribe; Jeff Deitch – KRNV-TV; Diane Drinkwater – Washoe County District Attorney's Office; Jason Elorza – Sparks Fire; James English – Washoe County Health District; Dan Gonda – Inter-Hospital Coordinating Council; Nida Harjo – Reno Sparks Indian Colony; John Helzer – Washoe County District Attorney's Office; Bruce Hicks – North Lake Tahoe Fire Protection District; Chris Hicks – Washoe County District Attorney's Office; Timothy Hill – Nevada Air National Guard; Erin Holland – Truckee Meadows Fire Protection District; Logan Ingersoll – Nevada Air National Guard; Todd Kerfoot – Regional Emergency Manager Services; Andy Koski – Sparks Fire Department; Beth Langan – Regional Public Safety Training Center; Tim Leighton – Truckee Meadows Fire Protection District; Chad Leonard – University of Nevada, Reno; Chris Long – Washoe County Technology Services; Teresa Long – Washoe County Health District; Ian McEwen – Nevada Air National Guard NV CERFP; Landon Miller – KTVN-TV; Tom Miller – Sparks Police Department; William Miller – Pyramid Lake Paiute Tribe; Tim O'Brien – Reno Fire Department; Jason Pasco – KTVN-TV; Ed Pearce – KOLO-TV; Debbie Penrod – University of Nevada, Reno; Brian Reeder – Associated General Contractors; Mark Regan – North Lake Tahoe Fire protection District; Al Rogers – Washoe County Management Services; Kevin

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Schaller – University of Nevada, Reno; Frank Shumann – Washoe County Sheriff's Office; Ryan Sommers – North Lake Tahoe Fire Protection District; Eric Stringer – Nevada Air National Guard NV CERFP; Erin Yeung – Reno Emergency Communications Center; Dominica Yturbide – Reno Emergency Communications Center; Shannon Wiecking – Reno Police Department; and Greta Woyciehowsky – Sparks Police Department;

David Watt-Vial – Deputy District Attorney, was also present.

2. APPROVAL OF MINUTES (For possible action) – *December 18, 2014 General Membership meeting minutes.*

Hearing no public comment Chair Kenneston asked for board discussion or a motion.

It was moved by Jeff Whitesides, seconded by Scott Alquist, to approve the December 18, 2014, minutes, as submitted. MOTION CARRIED.

3. PUBLIC COMMENTS (Non-action item)

Randall Lorenz PIO Washoe County ARES, invited members to participate in the Outreach booth at the Great Western Market Place (located in the former Super K-Mart) on Friday/Saturday 10:00 a.m. until 5:00 p.m. and Sunday from 11:00 a.m. until 4:00 p.m.

4. TREASURER'S REPORT (For possible action) – *A review, discussion and possible action to accept Revenue and Payables reports.*

Cathy Ludwig - Grants Coordinator, provided an overview of the 2014 SERC Planning, Training and Operations grant noting that \$9,060.75 of the \$34,000.00 grant had already been expended. Ms. Ludwig noted that we are in the third quarter, which ends on March 31, 2015 and quarterly reports need to be submitted in April. Ms. Ludwig then drew attention to the FFY 2014 Homeland Security COOP/COG project grant has spent \$27,250.00 of the total \$75,000.00. The FFY14 Homeland Security Grant for Citizen Information and Warning project has expended \$7,987.78, with an encumbrance of \$8,750.00 of the \$155,000.00 grant. Ms. Ludwig then summarized the FFY14 Homeland Security, SPARTAN project, has expended \$9,250.00, with an encumbrance of \$53,250.00 of the \$112,500.00 grant. Ms. Ludwig then noted that a separate agenda item would seek approval of the Continuing Challenge grant.

Hearing no public comment, Chair Kenneston asked for Board discussion or a motion.

It was moved by Bob Sack, seconded by Brian Taylor, to accept the Treasurer's Report, as presented. MOTION CARRIED.

5. GRANT OPPORTUNITIES (Non-action item) – *Information and discussion of upcoming and/or existing LEPC grants. Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management / LEPC Secretary Treasurer*

Cathy Ludwig - Grants Coordinator, commented that, to date, there had been no responses on the SERC HMEP Planning and Training Mid-Cycle grant, which focuses on the transportation of

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hazardous materials. Ms. Ludwig encouraged member agencies to submit requests as soon as possible.

- 6. GRANT APPROVAL** (For possible action) – *Approval to submit a 2015 State Emergency Response Commission (SERC), Hazardous Materials Emergency Planning (HMEP) Mid-Cycle grant in the amount of \$18,046.50 for regional responder's to attend the 2015 Continuing Challenge Hazmat Conference in Sacramento, California, September 2015.*

Hearing no public comment Chair Kenneston asked for Board discussion or a motion.

It was moved by Bob Sack, seconded by Jeff Whitesides, to approve and submit a 2015 State Emergency Response Commission (SERC), Hazardous Materials Emergency Planning (HMEP) Mid-Cycle grant in the amount of \$18,046.50 for regional responder's to attend the 2015 Continuing Challenge Hazmat Conference in Sacramento, California, September 2015.
MOTION CARRIED.

- 7. GRANT APPROVAL** (For possible action) – *Approval to submit a 2016 State Emergency Response Commission (SERC) Planning, Training, Equipment and Operations grant, not to exceed \$29,000.00.*

Cathy Ludwig - Grants Coordinator, outlined the recommendation of the Grants and Finance Committee to approve the 2016 State Emergency Response Commission Planning, Training, Equipment and Operations grant as follows: Priority 1 - Sparks Fire Department (TRIAD); one (1) Powder Keg Dry Chemical Fire Extinguishment System at \$7,720.00 and shipping \$772.00. Total \$8,492.00; Priority 2 - North Lake Tahoe Fire Protection District; three (3) Demand Flow Regulations at \$500.00 each (1,500.00); four (4) iGas Readers at \$57.00 each (\$228.00); five (5) MX6 Truck Mount Chargers at \$200.00 each (\$1,000.00); one (1) Calibration Gas at \$429.00; one (1) Isobutylene 100PPM at \$170.50; one (1) 4 Gas Blend at \$487.00. Total \$3,814.50; Priority 3 – Regional Emergency Medical Services Authority (REMSA); ninety (90) DuoDote Auto Injectors at \$49.85 each (\$4,486.50). Total \$4,486.50; Priority 4 – Reno Tahoe Airport Authority; two (2) Level B Hazmat Suite (large) at \$197.78 (\$395.56), one (1) Scott SCBA at \$6,135.00 (\$6,135.00). Total \$6,655.56; and Priority 5 - Washoe County Sheriff's Office; 100-foot Drager Sampling Tubing at \$3.20 (\$320.00); one (1) Drager Programming Cable for Detectors at \$220.00; four (4) Drager Alkaline Battery Holders at \$61.00 each (\$244.00); four (4) Drager Protective Carrying Case at \$33.00 each (\$132.00); two (2) Drager Calibration Gas Canisters at \$306.00 each (\$612.00). Total \$1,528.00. Total grant request \$24,976.56. Additionally the Grants and Finance Committee also recommends approval of 1) \$2,000.00 for SERC operations; and \$2,000.00 for recording service provided by Robert Cox, for a total grant request of \$28,976.56.

Hearing no public comment Chair Kenneston asked for Board discussion or a motion.

It was moved by Brian Taylor, seconded by Michelle Gitmed, to approve the 2016 State Emergency Response Commission Planning, Training, Equipment and Operations grant as follows: Priority 1 - Sparks Fire Department (TRIAD); one (1) Powder Keg Dry Chemical Fire Extinguishment System at \$7,720.00 and shipping \$772.00. Total \$8,492.00; Priority 2 - North Lake Tahoe Fire Protection District; three (3) Demand Flow Regulations at \$500.00 each (1,500.00); four (4) iGas Readers at \$57.00 each (\$228.00); five (5) MX6 Truck Mount Chargers at \$200.00 each (\$1,000.00); one (1) Calibration Gas at \$429.00; one (1) Isobutylene 100PPM at

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Chair Kenneston suggested that member agencies develop a list of equipment purchases for future consideration.

MOTION CARRIED.

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8. **UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS** (Non-action item) – *A briefing of regional meetings, events, trainings and exercises.*

Aaron Kenneston – Washoe County Emergency Manager, drew attention to exercise scheduled the week of February 24 through 27, 2015, including a seminar and table top exercise for water restoration. Chair Kenneston noted that Kevin Schaller of UNR would conduct an active assailant exercise that may also include a hazmat component.

FY-2015

Yearly Regional Training and Exercises



FEBRUARY

“Earthquake Awareness”

- 18 – Hazard Mitigation Planning Meeting
- 19 – LEPC
- 25 – Water Restoration TTX

MARCH

“Volunteer Appreciation”

- 10-12 Logistics Web EOC Training & Exercise
- 16-21 – CALEA Law Enforcement Conference
- 18 – PREPARE Washoe (Off site)
- 19 – Regional Active Assailant FSE (UNR)
- 19 – 800 MHz & E911 Meetings
- 25 – Northern Nevada COOP TTX

APRIL

“Health Awareness”

- 8- Hazard Mitigation Planning Meeting
- 16 – LEPC
- 21-23 – ICS-300 (WCHD)

MAY

“Wild Land Fire Awareness”

- 5 – NV-CON Amateur Radio Conference
- 6 –VOAD
- 7 – 800 MHz & E911 Meetings
- 13- School Task Force Planning Workshop
- 19-20- ICS 400 (WCHD)
- 21- Reno-Tahoe Airport Annual TTX

- 30 – Animal Shelter/Evacuation Drill (Incline)

JUNE

“Severe Weather”

- 3- Hazard Mitigation Planning Meeting
- 9 –Air Race TTX
- 9-13 – Northern Nevada Sentinel Exercise (NV Nat'l Guard)
- 16 – PW/PI Workshop (LV)
- 17 – PREPARE Washoe (REOC)
- 18 – LEPC
- 25 – Regional Public Safety Fair
- 27/28 – ARRL Field Day

JULY

“Evacuation Awareness”

- 14- Reno Public Warning/Public Information Workshop
- 16 –800 MHz & E911 Meeting
- 22 – ICS/EOC Interface

AUGUST

“School Safety”

- 4- Public Warning Meeting (Elko)
- 5 –VOAD
- 12- TEPW
- 19- Balloon Race TTX
- 20 – LEPC

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SEPTEMBER

“Preparedness Month”

17 – 800 MHz & E911 Meeting

17 – PREPARE Washoe (Off site)

TBD- Cyber Storm V

Nov 15 – Bureau of Reclamation Exercise

Nov 19 - 800 MHz & E911 Meeting

Dec 3 – Public Warning/Public Information Event

Dec 16 – PREPARE Washoe (REOC)

Dec 17 – LEPC

Future Year FFY- 2016

Oct 15- LEPC

Oct 15 – Great Nevada Shake Out

Oct 21- School Statewide Conference

Nov 4 – VOAD

FFY- 2017

November 2016- Vigilant Guard-17

May 2017- Broken Wing Airport Full-Scale Exercise

9. UPDATE FROM THE RADIOLOGICAL TASK FORCE (Non-action item) – *A briefing on current radiological issues within the region.*

Scott Alquist outlined recent activities and explained that the possibility of conducting a TTX and/or FSE is being explored.

Dave Drew – Nevada Division Emergency Management, noted that Sparks Fire is sponsoring a class March 2 through 5, 2015 at the Regional Public Safety Training Center and that CareFlight had a course on February 10, 2015.

10. DISCUSSION/PRESENTATION ON MICROSTAR SYSTEM AND RADWATCH PROGRAM (For possible action)

David Miranker - Landauer RadWatch Representative, recalled the 2010 Microstar System program in the State of Nevada and continued advances in technology of radiological detection. Mr. Miranker drew attention to the U. S. Army’s use of the wristband monitors and explained that he would stay after the meeting to provide a brief demonstration of the newer technology. Mr. Miranker outlined the capabilities of the readers and associated equipment that can hold up to 15,000 lines of information and can be electronically stored with a remote computer for storage. Mr. Miranker noted that Southern Nevada (Las Vegas Metro) had implemented the new technology and the hope is to have a statewide system rather than two separate systems. Mr. Miranker explained that the program is not leased and that the band can be stored for long term (e.g. 100 years) for use in the future. Mr. Miranker noted that this is the first truly interoperable system that is less expensive than the Microstar System.

Chair Kenneston recalled the Homeland Security Grant Funding that had now expired and suggested that this be kept on the agenda for future discussion and possible action.

Mr. Miranker noted that grant funding for the Microstar system had allowed the equipment to be transferred to hospitals for monitoring of patients receiving radiation treatment as well as hospital personnel that are exposed to radiation in the treatment of patients.

No specific action was taken.

11. UPDATE OF CITIZEN CORPS (Non-action item) – *A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT)*

Shirlee Rhodes - CERT, outlined recent activities, including security during the New Year's Eve celebrations and the CERT academy that training an additional 89 volunteers. Ms. Rhodes outlined recent call-outs for assistance in searching for a missing snowboarder and possible evacuation during the Wadsworth fire.

12. LEPC OFFICER, ALTERNATE AND/OR MEMBER ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS (Non-action item) - *No discussion among committee members will take place on this item. The next regular meeting is scheduled at 9:00 a.m. April 16, 2015.*

The April 16, 2015, meeting agenda may include, but is not limited to a continued discussion of the Landauer RadWatch system.

Darryl Cleveland commented that TMCC is adding a formalized homeland security training program that has not been available in the past.

13. PUBLIC COMMENT (Non-action item)

Chair Kenneston introduced Tony Papa and Colleen Murphy of UNR to provide an overview of a federal grant program as part of the designation of the State of Nevada as an unmanned vehicle test site.

Tony Pappa, PhD. – UNR, commented that UNR had received grant funding to develop a public outreach program to secure public and responder input on the use of unmanned vehicles. In the coming months a series of public focus groups, outreach and education programs will be deployed.

Colleen Murphy, PhD. – UNR, noted that grant funding also covers design and testing as well as the public education component outlined by Mr. Pappa. Ms. Murphy suggested that a focus group be convened for interested agencies after the next LEPC meeting.

Chair Kenneston commented that the intent is to hold the focus groups after the formal public meeting to review what the value of the testing program might be.

14. ADJOURNMENT

Chair Kenneston adjourned the meeting at 9:44 a.m.