

Washoe Local Emergency Planning Committee

Grants & Finance Subcommittee

MINUTES

Monday ~ April 17, 2006 ~ 9:00 a.m.

Washoe County Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ROLL CALL *

Chair Gubbels called the meeting to order at 9:04 a.m. Chair Gubbels stated that a quorum was present.

PRESENT: Stephanie Beck – Washoe County District Health Department; Andy Flock – Sparks Fire Department; Jim Gubbels – Regional Emergency Medical Services Authority; Aaron Kenneston – Washoe County Emergency Management; Gary Neilson – Reno Fire Department; Susan Parker - Regional Emergency Communications; Russ Pedersen – Washoe County Sheriff's Office; and Russ Rocha – Truckee Meadows Water Reclamation Facility. Steve Matles – Washoe Health System, joined the meeting at 9:10 a.m.

ABSENT: Ray Andriola – Veterans Administration Hospital; Tim Busch – Sparks HazMat; Eileen Coulombe – Washoe County School District; Gary Dunn – Sparks Emergency Manager; James Flenner – Sparks HazMat; Bruce Hicks – North Lake Tahoe Fire Protection District; James Johns – Reno Police Department; Chet Malewski – Truckee Meadows Water Authority; Mike Mieras – Washoe County School District; Dale Richardson – Washoe County School District; Chris Smith – Washoe County School District; and Klark Staffan – Regional Emergency Medical Services Authority.

Nathan Edwards, Deputy District Attorney, joined the meeting at 9:15 a.m.

2. **GRANTS AND FINANCE SUBCOMMITTEE** - *Review, prioritize requests and recommend action to the general membership of the Local Emergency Planning Committee on reallocation of \$5,753.68 of unspent funds on the FFY 2004 State Homeland Security Program (SHSP) Grant. Subcommittee to review equipment and planning requests.*

Cathy Ludwig, Grants Administrator, provided an overview of the supplemental request noting that the requests total \$24,180.35 for the remaining balance of \$5,753.35.

Russ Pedersen, Washoe County SAR (Search and Rescue), outlined the request, which will provide additional narrow band radios for SAR members. Mr. Pedersen noted that twenty-six (26) volunteers do not have radios at this time. Deputy Pedersen also explained that federal guidelines will require replacement of all radios by 2013 to the narrow band widths, which are not encompassed in the Washoe County Regional 800 MHz Communications System.

Steve Matles joined the meeting 9:10 a.m.

Local Emergency Planning Committee – Grants and Finance Subcommittee

Minutes

April 17, 2006

Page 2 of 3

During the discussion it was explained that the additional radios would not have any significant effect on the upcoming wildfire season since there are ten (10) local channels. However, when outside agencies are called in to assist or the Washoe County SAR responds with assistance outside of the region, communication can be problematic due to the band width limitations.

Joe Durousseau, Reno Fire Department, outlined the request for space rescue equipment would allow the Fire Department to upgrade an existing (1960's era) system to provide air to confined spaces in the event of a structural collapse.

Ms. Ludwig emphasized that the funds must be expended by May 31, 2006.

Mr. Durousseau noted that the requested duct extensions would provide better flexibility when responding to incidents in multi-story structures.

Andy Flock, Sparks Fire Department, commented that the additional saw would expand the department's capability in cutting thru reinforced concrete up to ten (10) inches thick.

Deputy Pedersen noted that other resources were available that could cut through a 24-inch thickness and that private enterprise was willing to respond when needed.

During the discussion it was noted that there had not been a recent need for this type of equipment in the past five or ten years.

Gary Neilson, Reno Fire Department, outlined a request to fund a revision to the Reno Fire Departments EOP (Emergency Operations Plan). The intent, to Mr. Neilson knowledge, would be to purchase the required software and make the necessary modifications locally with some guidance and training from an outside vendor.

During the discussion it was suggested that the three local jurisdictions meet to discuss revisions and updates to existing plans thus providing higher level of uniformity, while using alternate funding sources. It is unclear whether the update of the Reno Fire EOP can be completed and funds expended within the allotted time (May 31, 2006).

Steve Matles, Washoe Health System, withdrew Washoe Business Plan application and explained that the matter would be resubmitted for future funding.

During the discussion it was noted that while Washoe Health System could meet some area needs, it is unclear how long the system could operate as a whole. Discussion then focused on funding allocation. During the discussion Sparks Fire withdrew a portion of their request as did Washoe County SAR. A consensus was reached to partial fund three (3) requests as follows: 1) Washoe County SAR – Kenwood TK2180 Radios - \$1,668.54; Reno Fire Department - Airshore Ram Equipment - \$1,800.00; and Sparks Fire Department – K950 Partner Ring Saw - \$2,285.14.

Local Emergency Planning Committee – Grants and Finance Subcommittee

Minutes

April 17, 2006

Page 3 of 3

It was moved by Aaron Kenneston, seconded by Steve Matles, to recommend that the Washoe Local Emergency Planning Committee approve the following allocation of unexpended 2004 State Homeland Security Program (SHSP) funds: 1) Washoe County Search and Rescue - three (3) radios \$1,668.54; Reno Fire Department - Air Shore Ram equipment \$1,800.00; and Sparks Fire Department - one (1) K-950 Partner Ring Saw \$2,285.14. MOTION CARRIED.

3. PUBLIC COMMENTS *

There was minor discussion about upcoming grant opportunities.

Steve Matles, Washoe Health System, outlined the Business Continuity Plan withdrawn from earlier discussions noted that while the system could address immediate needs, there might not be sufficient resources to keep the system operation.

Stephanie Beck, Washoe County District Health Department, commented that Washoe County Search and Rescue and others would be invited to participate in the hospital evacuation table top exercise on May 31, 2006, location to be announced.

4. ADJOURNMENT

Chair Gubbels adjourned the meeting at 9:44 a.m.

AS APPROVED BY THE LOCAL EMERGENCY PLANNING COMMITTEE GRANTS AND FINANCE COMMITTEE IN SESSION ON MAY 18, 2006.

* denotes NON action item