

Washoe County Local Emergency Planning Committee

General Membership Committee

MINUTES

Thursday ~ April 20, 2006 ~ 9:00 a.m.

Washoe County Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ROLL CALL *

Chair Kenneston called the meeting to order at 9:06 a.m. Chair Kenneston stated that a quorum was established.

PRESENT: Ray Andreola – Veterans Administration Hospital; Greg Befort – Regional Public Safety Training Center; Bev Buchanan – Regional Emergency Communications; Tim Busch – Sparks HazMat; Jim Caughron – Washoe County Risk Management; Bob Cullins – University of Nevada, Reno; Paul Donald – Washoe County District Health Department; Joe Durrousseau – Reno Fire Department; Andy Flock – Sparks Fire Department; Jim Gubbels – Regional Emergency Medical Services Authority; Craig Harrison – Washoe County Telecommunications; Bruce Hicks – North Lake Tahoe Fire Protection District; Michael Hurick - American Red Cross; Aaron Kenneston – Washoe County Emergency Management; Chris Lang – Reno Police Department; James Lopey – Washoe County Sheriff's Office; Chet Malewski – Truckee Meadows Water Authority; Robin Pagni – Sparks Police; Susan Parker – Regional Emergency Communications; Russ Rocha – Truckee Meadows Water Reclamation Facility; and Kristin Walthers – KTVN Channel 2. Karen Fraley – Reno City Attorney's Office, joined the meeting at 9:14 a.m. Gary Dunn – Sparks Emergency Management, joined the meeting at 9:29 a.m. Tami Cummings – Washoe County Sheriff's Office, joined the meeting at 9:33 a.m.

ABSENT: Michael Alaux – American Red Cross; Steve Asher – Sparks Police Department; Stephanie Beck – Washoe County District Health Department; Ryan Bird – Sierra Pacific Power Company; John Bradley – H2O; Tracy Chase – Reno City Attorney's Office; Tom Clewell – Sparks Fire Department; Eileen Coulombe – Washoe County District Health Department; Gary Cummings – Sierra Chemical; Marv DiPietro – Sparks Fire Department; Steve Driscoll – Sparks Emergency Management; Frank Frievault – Sparks HazMat; Tom Gadd – Washoe County Public Works; Randall Gray – Truckee Meadows Water Reclamation Facility; Ken Grein – Washoe County School District; Beverly Howe – American Red Cross; Jim Johns – Reno Police Department; Jeff Kinder – CFR Engineering; Lynn Kinder – Sierra Chemical; Stanley Kinder – Sierra Chemical; Chris Magenheimer – North Lake Tahoe Fire Protection District; Matt Marquez – Sparks Police Department; Steve Matles – Washoe Health System Mike Mieras – Washoe County School District; Jim Miller – Washoe County District Health Department; Alan Minor – Truckee Meadows Water Reclamation Facility; Gary Neilson – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Jason Pasco – KTVN Channel 2; Russ Pederson – Washoe County Sheriff's Office; Steve Pitts – Reno Police Department; Dale Richardson – Washoe County School District; Suzy Rogers – Regional Emergency Communications; Jeanne Rucker – Washoe County District Health Department; Bob Sack – Washoe County District Health Department; Marty Scheuerman – Reno Fire Department; Ron Schmidt – Sparks City Council; John Slaughter – Washoe County Management Services; Klark Staffan – Regional Emergency Medical Services Authority; Alan Tom - - Regional Emergency Medical Services Authority ; Dan Watkins – KOLO Channel 8; and Woody Wright – University of Nevada, Reno.

* denotes NON action item

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Nathan Edwards, Deputy District Attorney, was also present.

2. APPROVAL OF MARCH 16, 2006 GENERAL MEMBERSHIP MEETING MINUTES

It was moved by Jim Caughron, seconded by Chet Malewski, to approve the March 16, 2006, minutes, as submitted. MOTION CARRIED.

3. TREASURER'S REPORT – *Review and Acceptance of ODP (Office of Domestic Preparedness/Homeland Security and SERC (State Emergency Response Committee) Grants – FFY (Federal Fiscal Year) 2004, 2005 and 2006*

Cathy Ludwig, Grants Administrator, provided an overview of the 2004 grant programs and noted that the LETPP (Law Enforcement Terrorism Prevention Program) had been extended until May 31, 2006. Ms. Ludwig noted that a performance extension had also been granted for the SHSP (State Homeland Security Program) grant and that 2005 grant programs SHSP, LETPP and CCP (Citizens Corps Program) had also received an extended performance period through September 31, 2006.

James Lopey – Washoe County Sheriff's Office, left the meeting at 9:12 a.m.

It was moved by Jim Gubbels, seconded by Jim Caughron, to accept the Treasurer's Report as presented. MOTION CARRIED.

4. GRANT OPPORTUNITIES * – *Information and discussion of upcoming and/or existing LEPC (Local Emergency Planning Committee) grants.*

Cathy Ludwig, Grants Administrator, noted that the 2007 SERC (State Emergency Response Commission) United We Stand grant for \$30,000.00 had been distributed for application. Ms. Ludwig emphasized that the application form was attached to the notice and that forms are due on or before May 5, 2006, without exception.

Karen Fraley - Reno City Attorney's Office, joined the meeting at 9:14 a.m.

Ms. Ludwig noted that the grant information form had been modified and that only the one attached to the notice should be used.

5. VOTING ON NOMINATIONS OF THE LEPC (Local Emergency Planning Committee) AT-LARGE POSITION AS RECOMMENDED BY THE CHAIRMAN OF THE NOMINATIONS SUBCOMMITTEE

Chair Kenneston noted the opening on the Executive Committee for the At-Large position.

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Jim Gubbels commented that Jim Caughron, Jim Durrouseau and Susan Parker had expressed an interest in the vacant position. Mr. Gubbels distributed ballots to the voting members present.

Nathan Edwards, Deputy District Attorney, stated that voting members must indicate their name on the ballot for the public record.

6. ACTION ON RECOMMENDATION FROM GRANTS & FINANCE SUBCOMMITTEE FOR APPROVAL OF THE REALLOCATION OF \$5,753.68 OF UNSPENT FUNDS ON THE FFY (Federal Fiscal Year) 2004 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT.

Jim Gubbels outlined the Grants and Finance Subcommittee recommendation to reallocate FFY (Federal Fiscal Year) 2004 SHSP (State Homeland Security Program) funds as follows: 1) Washoe County SAR – Kenwood TK2180 Radios - \$1,668.54; Reno Fire Department - Airshore Ram Equipment - \$1,800.00; and Sparks Fire Department – K950 Partner Ring Saw - \$2,285.14.

James Lopey – Washoe County Sheriff's Office, rejoined the meeting at 9:18 a.m.

It was moved by Jim Caughron, seconded by Greg Befort, to accept the Grants and Finance Subcommittee recommendation to reallocate FFY (Federal Fiscal Year) 2004 SHSP (State Homeland Security Program) funds as follows: 1) Washoe County SAR – Kenwood TK2180 Radios - \$1,668.54; Reno Fire Department - Airshore Ram Equipment - \$1,800.00; and Sparks Fire Department – K950 Partner Ring Saw - \$2,285.14. MOTION CARRIED.

7. APPROVAL FROM THE LEPC EXECUTIVE COMMITTEE ON THE ADDITION OF VOTING MEMBERS FROM WASHOE COUNTY SCHOOL DISTRICT, RENO FIRE DEPARTMENT AND RENO/TAHOE AIRPORT POLICE TO THE LEPC (Local Emergency Planning Committee) MEMBERSHIP

Chair Kenneston outlined the Executive Committee's appointment of Gary Smith and Fletcher Dahman as Reno-Tahoe Airport Authority members under Transportation; Joe Durrouseau as Reno Fire Department primary member with Gary Neilson as the alternate; and Chris Smith as primary and Mike Mieras as alternate for Washoe County School District Police. Mr. Kenneston encouraged members to submit agencies and other jurisdictions that should be part of the Washoe Local Emergency Planning Committee membership to the Executive Committee's attention. Chair Kenneston explained that the Executive Committee had met and discussed the memberships after the Grants and Finance Subcommittee meeting. Chair Kenneston noted that the Reno-Tahoe Airport Authority had been designated as transportation rather than law enforcement to bring a balance to the committee's roster of members among the eleven (11) disciplines.

5. VOTING ON NOMINATIONS OF THE LEPC (Local Emergency Planning Committee) AT-LARGE POSITION AS RECOMMENDED BY THE CHAIRMAN OF THE NOMINATIONS SUBCOMMITTEE [Reopened]

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Jim Gubbels stated that Susan Parker had been selected to serve as the At-Large member on the Executive Committee.

8. BRIEFING FROM THE HOMELAND SECURITY CAPABILITY AND REVIEW WORKING GROUP ON THE FISCAL YEAR 2006 INVESTMENT JUSTIFICATION PROGRESS AS MANDATED IN THE FISCAL YEAR 2006 GRANT APPLICATION *

Jim Lopey, Washoe County Sheriff's Office, noted that an informational presentation on the Terrorist Early Warning System is planned on the system. It appears that if funding is granted that Nevada would be the first to have a unified network. Mr. Lopey encouraged interested parties to contact his office at 775-328-3012 for more information and to confirm/reserve attendance at the presentation.

Gary Dunn – Sparks Emergency Manager, joined the meeting at 9:29 a.m.

9. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS *

Chair Kenneston distributed a listing of upcoming events (copy on file) and drew attention to the evaluation form for the recent Emmittsburg exercise. The evaluation will enable the region to better coordinate policies, processes and procedures as well as resources. Mr. Kenneston outlined upcoming exercises

Robert Cullins – University of Nevada, Reno, left the meeting at 9:33 a.m.

Tami Cummings – Washoe County Sheriff's Office, joined meeting at 9:33 a.m.

During the discussion it was noted that limited space at the Veterans Administration Hospital had prompted the move of the upcoming exercise to the REOC (Regional Emergency Operations Center).

Robert Cullins rejoined the meeting 9:35 a.m.

Other discussion focused on the upcoming mass casualty and search/rescue training at RPSTC (Regional Public Safety Training Center) as well as the Reno Fire Department Operator testing.

Jim Gubbels – Regional Emergency Medical Services Authority, left the meeting at 9:36 a.m.

Discussion then turned to the Hospital Evacuation table-top exercise on May 29, 2006, and other training programs including a flu pandemic being sponsored by Washoe County District Health Department.

Andy Flock – Sparks Fire Department, left the meeting at 9:37 a.m.

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Chair Kenneston noted the upcoming Reno Air Race exercise and suggested that the LEPC (Local Emergency Planning Committee) meeting on June 15, 2006, be cancelled.

Nathan Edwards, Deputy District Attorney, suggested that the cancellation/rescheduling of the June meeting be added to the May 18, 2006, agenda with a notice of possible quorum posted for the Reno Air Race exercise should the June 15, 2006, LEPC meeting be cancelled.

Mr. Flock rejoined meeting at 9:39 a.m.

10. LEPC (Local Emergency Planning Committee) OFFICERS' COMMENTS *

Chair Kenneston welcomed Rob Reeder from the RTC (Regional Transportation Commission) as well as David Hunkup – Reno Sparks Indian Colony and Dan Mason, KKO radio.

11. PUBLIC COMMENTS *

Jim Lopey drew attention to fliers being distributed in Wingfield Springs area from a Neo Nazi organization and encouraged those present to report such activities to their law enforcement agency. Mr. Lopey welcomed David Hunkup of RSIC (Reno Sparks Indian Colony) presence and expressed his desire to have a closer relationship with not only RSIC but also PLPT (Pyramid Lake Paiute Tribe) and others in this process.

Joe Durrousseau noted that there are two (2) NCI trailers equipped with supplies to treat up to 500 individuals. The trailers are located in the eastern and western parts of the state. Mr. Durrousseau commented that the triage tags are somewhat different than those used in the local region.

Chair Kenneston suggested they be invited to participate in the Reno Air Race exercise.

Michael Hurick – American Red Cross, commented that the National Office of the American Red Cross had asked the Nevada Chapter to identify a regional disaster warehouse facility in the Truckee Meadows. Mr. Hurick will provide an update once the final decision is made,

Paul Donald – Washoe County District Health Department, noted that the Region 9 Bi-State plan to address toxic spills in the Truckee River is being used as a model to create other plans. Currently a meeting is planned in June 2006 to develop a similar plan for spills in the Lake Tahoe Basin.

Dave Hunkup provided an overview of his experience in emergency services and his desire to have more RSIC involvement with the Washoe LEPC.

Dan Mason, Program Director - KKO Radio, noted that Adrienne Abbot is currently in Las Vegas (Nevada) for the Emergency Alert meeting in conjunction with the National Association of Broadcasters.

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12. NEXT LEPC (Local Emergency Planning Committee) MEETING ~ May 18, 2006 - Regional Emergency Operations Center (REOC)

The next meeting of the Washoe LEPC (Local Emergency Planning Committee) is scheduled at 9:00 a.m., May 18, 2006.

13. ADJOURNMENT

Chair Kenneston adjourned the meeting at 9:55 a.m.

AS APPROVED BY THE LOCAL EMERGENCY PLANNING COMMITTEE IN SESSION ON MAY 18, 2006.