

# Washoe Local Emergency Planning Committee

## *Grants & Finance Subcommittee*

### MINUTES

Monday ~ MAY 15, 2006 ~ 9:00 a.m.

Washoe County Regional Emergency Operations Center  
5195 Spectrum Boulevard, Reno, Nevada

#### 1. CALL TO ORDER/ROLL CALL \*

Chair Gubbels called the meeting to order at 9:05 a.m. and stated a quorum was present.

**MEMBERS PRESENT:** Tim Busch – Sparks HazMat; Eileen Coulombe – Washoe County District Health Department; Andy Flock – Sparks Fire Department; Jim Gubbels – Regional Emergency Medical Services Authority; Aaron Kenneston – Washoe County Emergency Management; Chet Malewski – Truckee Meadows Water Authority; Susan Parker – Regional Emergency Communications Center; Russ Pedersen – Washoe County Sheriff's Office; and Chris Smith – Washoe County School District. Bruce Hicks – North Lake Tahoe Fire Protection District and Steve Matles – Washoe Medical System joined the meeting at 9:15 a.m.

**MEMBERS ABSENT:** Ray Andriola – Veterans Administration Hospital; Stephanie Beck – Washoe County District Health Department; Gary Dunn – Sparks Emergency Management; James Flenner – Reno HazMat; Jim Johns – Reno Police Department; Mike Mieras – Washoe County School District; Tom Miller – Sparks Police Department; Dale Richardson – Washoe County School District; Russ Rocha – Truckee Meadows Water Reclamation Facility; and Klark Staffan – Regional Emergency Medical Services Authority,;

Nathan Edwards, Deputy District Attorney, was also present.

#### 2. **GRANTS AND FINANCE SUBCOMMITTEE** – *Review, prioritize requests and recommend action to the general membership of the Local Emergency Planning Committee on the 2007 State Emergency Response Commission (SERC), United We Stand (UWS) grant funds up to a maximum award of \$30,000.00. Subcommittee to review planning, training, and supplies/equipment requests.*

Chair Gubbels provided an overview of the agenda item noting that there was \$74,000.00 in request but only \$30,000.00 in available UWS (United We Stand) funds.

#### **Washoe County District Health Department**

Paul Donald, Washoe County District Health Department, outlined the request to fund a multi-gas detector, which is less cumbersome and difficult to use than the previous Orion's. Mr. Donald noted that the new detectors used over-the-counter batteries and standard chargers.

#### **American Red Cross**

\* denotes NON action item

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Mike Hurick, American Red Cross, outlined the requested digital identification system, which would be used not only in Washoe County but in approximately 80-percent of the State. Mr. Hurick noted that the current system does not meet standards established by Homeland Security.

During the discussion it was noted that similar devices are available at Washoe County Sheriff's Office and other agencies in the region. As the discussion continued, it was explained that the intent of the request was to provide a portable unit that could be used to produce necessary identifications throughout the state in the event of an emergency. Other discussion noted the difficulties in bringing volunteers in from other parts of the State to produce identification using other facilities.

Bruce Hicks – North Lake Tahoe Fire Protection District and Steve Matles – Washoe Health System, joined the meeting at 9:15 a.m.

Grants Administrator Cathy Ludwig read the list of approved equipment into the record and reminded those present that the grant application must define how it combats terrorism.

### **HazMat**

Tim Busch, Sparks HazMat, outlined the request noting that the training foam could only be used on structures and equipment not people.

During the discussion it was noted that while the manufacturer indicates there is no specific shelf-life, it is his belief that there is.

### **Washoe County Sheriff's Office Search and Rescue (SAR)**

Russ Pedersen, Washoe County Sheriff's Office, outlined the request to fund 54 narrow band radios for SAR (Search and Rescue) volunteers. Noting that an unfunded mandate from the federal government required the change to the narrow band radios by 2013. Mr. Pedersen reduced his request from fifty 54 to 18 radios.

During the discussion it was noted that the handheld radios had not functioned within the EOC (Emergency Operations Center). It was pointed out that while the radios would be replaced that nothing in the programming should change that would affect the Regional Communications Center.

### **Sparks Fire Department**

Andy Flock, Sparks Fire, outlined the request for two SCBA cylinders, faceplate regular Pak-Alerts noting that a variety of agencies use the equipment in hazardous situations.

### **Washoe County School District**

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Chris Smith, Washoe County School District (WCSD), noted that the two (2) laptops and projector would enhance the WCSD's ability to communicate in an emergency with other responders. As well as education and training on how to interact with the region's first responders. Mr. Smith removed one laptop, DPL projector and the handheld 800 MHz radio from the request.

During the discussion it was recommended that Mr. Smith assure that WCSD does not exceed their threshold for additional 800 MHz radios to avoid additional system backbone buy-in costs.

### **Washoe Health System**

Steve Matles, Washoe Health System, noted that a recent upgrade of the health systems information technology had rendered internet access and Windows 95 inoperable. Mr. Matles removed the carry-case for the laptop from the request.

### **Regional Safety Training Center**

Greg Befort, Regional Public Safety Training Center (RPSTC), outlined the phasing of the learning portal project. The equipment identified in the proposal will allow the recording of in-the-field exercises and training events for later streaming and on-demand streaming services. Mr. Befort noted that some of the future training would be subject to cost recovery, while a significant portion of the intranet training remained free. Mr. Befort outlined the current funding for the program and noted that he would accept any level of funding.

During the discussion it was noted that the facility has a fiber-optic connections and that bandwidth for such services is not a concern. As the discussion continued, it was pointed out the Sparks Fire Department had not had acceptable results with similar training in the past. Other discussion noted that HazMat training had to be "hands-on" to receive certification. It was explained that the learning portal was intended to provide additional training opportunities rather than replace hands-on training.

### **CERT Railroad Auxiliary Team**

Cathy Ludwig, Grants Administrator, outlined the request noting that the binoculars were intended to provide remote visual capabilities for suspicious activities along railroad rights-of-way.

Russ Pedersen suggested the application be withdrawn as there are other funding sources that could be used to fill the need.

There was some discussion about the various proposals. During the discussion it was noted that while there is merit to having a digital identification capability, there are other sources in the region.

Tim Busch, Bruce Hicks and Steve Matles left the meeting at 10:09 a.m.

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***It was moved by Andy Flock, seconded by Chris Magenheimer, to recommend funding for: 1) Washoe County District Health Department - \$1,669.00; 2) Regional HazMat Team - \$531.25; 3) Washoe County Sheriff's Office Search and Rescue - \$9,986.00; 4) Sparks Fire Department - \$6,000.00; 5) Washoe County School District - \$6,393.81; 6) Washoe Medical Center - \$1,492.00; and 7) Regional Public Safety Training Center \$3,896.94.***

Additionally, it was noted by Michael Hurick that the State of Nevada would also be asked to provide funding as the system would be used statewide. Other discussion pointed out that the RPSTC would accept any level of funding for the learning portal enhancements.

Mr. Matles rejoined the meeting at 10:10 a.m.

Other discussion recommended that the \$31.00 shipping fee be removed from the Washoe County District Health Department request and added to Regional Public Safety Training Center. Based on that discussion Mr. Flock restated the motion as follows.

***Mr. Flock restated the motion to recommend funding for: 1) Washoe County District Health Department - \$1,638.00; 2) Regional HazMat Team - \$531.25; 3) Washoe County Sheriff's Office Search and Rescue - \$9,986.00; 4) Sparks Fire Department - \$6,000.00; 5) Washoe County School District - \$6,393.81; 6) Washoe Medical Center - \$1,492.00; and 7) Regional Public Safety Training Center \$3,958.94 .***

Tim Busch and Bruce Hicks rejoined the meeting at 10:12 a.m.

Chair Gubbels outlined the motion and called for a vote.

### **MOTION CARRIED.**

### **3. PUBLIC COMMENTS \***

None.

### **4. ADJOURNMENT**

Chair Gubbels adjourned at 10:13.m.

\* denotes NON action item