

# WASHOE LOCAL EMERGENCY PLANNING COMMITTEE

## Grants & Finance Subcommittee

### MINUTES

Monday ~ May 17, 2010 ~ 9:00 a.m.

Washoe County Regional Emergency Operations Center  
5195 Spectrum Boulevard, Reno, Nevada

#### 1. CALL TO ORDER/ROLL CALL \*

Chair Magenheimer called the meeting to order at 9:00 a.m. A quorum was established.

**PRESENT:** Brian Allen – Sparks Police; Jim Gubbels – Regional Emergency Medical Services Authority; Bob Knoll – Reno Fire; Chet Malewski – Truckee Meadows Water Authority; Chris Magenheimer – North Lake Tahoe Fire Protection District; Eric Millette – Sparks Fire (Triad); Scott Shaw – Reno Police; Chris Smith – Washoe County School District; and Eugene Spoon – Renown.

**ABSENT:** Jim Caughron – Washoe County Risk Management; Eileen Coulombe – Washoe County Health District; Steve Driscoll – Sparks Emergency Management; Tom Garrison – Sparks Fire HazMat; Bruce Hicks – North Lake Fire Protection District; Aaron Kenneston – Washoe County Emergency Management; Theresa Long – Washoe County Health District; Val Moser – Washoe County Sheriff's Office; Steve Peach – Reno Emergency Communications Center; and Dale Richardson – Washoe County School District.

Mary Kandaras – Deputy District Attorney, joined the meeting at 9:04 a.m.

#### 2. REVIEW AND PRIORITIZE GRANT REQUESTS AND RECOMMEND ACTION TO THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) GENERAL MEMBERSHIP ON THE 2011 STATE EMERGENCY RESPONSE COMMISSION (SERC), UNITED WE STAND (UWS) GRANT, NOT TO EXCEED \$30,000.00

Cathy Ludwig – Grants Administrator, provided an overview of the 2011 SERC (State Emergency Response Commission, United We Stand (UWS) grant that is intended to support the preparedness to combat terrorism as outlined in the Homeland Security Grant for planning, training, equipment and supplies. Drawing attention to the maximum grant award of \$30,000.00, Ms. Ludwig explained that a total of \$57,423.35 in grant requests had been submitted.

#### Reno Police

Scott Shaw – Reno Police Department, explained that this request would supplement the number of SCBA (Self Contained Breathing Apparatus) available. Mr. Shaw noted that he had been unable to seek funding for the training due to the nature of the previous grant application.

\* denotes NON action item

During a brief discussion it was noted that Reno Police Department had been seeking alternate grant sources to fund additional equipment.

Deputy District Attorney Mary Kandaras joined the meeting at 9:04 a.m.

### **Reno Fire**

Bob Knoll – Reno Fire explained that the intent of this request is to build a cache of UHF radios to use when jointly responding with FEMA (Federal Emergency Management Agency) teams, since FEMA only operates on the UHF frequencies. This purchase will allow Reno Fire to directly communicate with FEMA. The radios are being ordered with the smart charger for the rechargeable batteries

### **Sparks Police**

Brian Allen – Sparks Police, explained that this was intended to upgrade the existing Avon masks to the Scott mask kits and CBRN canisters for the SWAT Team.

### **REMSA (Regional Emergency Medical Services Authority)**

Jim Gubbels – REMSA, outlined the request noting that he would reduce the radio compatible hearing protection request from ten (10) to five (5) units. The sixty (60) DuoDote Auto-injectors are intended to replace the outdated units currently on hand.

Ms. Ludwig recalled that REMSA had been approved for fifty-two (52) units during the last funding cycle and explained that subgrant contracts had recently been distributed to the awardees.

Mr. Millette noted that the injectors can only be order in cases of thirty (30).

Mr. Gubbels reduced his auto-injector request to one case of thirty (30).

### **TRIAD HazMat Team**

Eric Millette – Sparks Fire and Regional HazMat, explained that the current equipment being used by the Regional TRIAD Team is not CBRN (Chemical, Biological, Radiological and Nuclear) certified. The team is asking for a total of eight (8) units, four (4) each for the Reno and Sparks team members. The training program request will bring the instructor to this region and will be available to other agencies, including, but not limited to, the Quad County. The Biocheck 20/20 kits will enable the team to determine the type of hazardous material while in the “hot zone”.

There was some discussion about the training information provided in the application. It was explained that the quote must specifically state that the training will be held in the Truckee Meadows and include a formal cost quotation. Other discussion focused on the expirations of various chemicals. It was explained that the TRIAD Teams cover the costs of expired chemicals from other funding sources.

Responding to an inquiry about seeking training funding under the mid-cycle HMEP (Hazardous Materials Emergency Preparedness) grant cycle, Ms. Ludwig read an email (copy on file) into the record that indicates funding has been earmarked for the FireShowsReno and that it is unknown how much, if any, funding will be available for other grant requests.

Mr. Gubbels withdrew his request for auto-injectors.

Mr. Millette stated he wished to seek training funds in the mid-cycle, as he thought it unlikely that the full \$130,000.00 would be used for the FireShowsReno based on past attendance.

Mr. Knoll reduced his radio and other requests to single units.

Mr. Millette withdrew the Bio-check 20/20 request.

***It was moved by Jim Gubbels, seconded by Eugene Spoon, to recommend that the Washoe Local Emergency Planning Committee approve the 2011 State Emergency Response Commission (SERC), United We Stand (UWS) Grant as follows: 1) Reno Police Department two (2) SCBA (Self Contained Breathing Apparatus at \$3,825.00 each – Total \$7,650.00; 2) Reno Fire, Urban Search and Rescue one (1) 925 Compliant UHF Motorola Radio with accessories, programming cable, software, connector programming key, battery holder clamshell, remote speaker microphone and smart charger - Total \$3,955.58; 3) Sparks Police Department – ten (10) Scott M120 Gas Mask Kits, CBRN (Chemical, Biological, Radiological and Nuclear) canister and shipping – Total \$2,550.08; 4) REMSA (Regional Emergency Medical Services Authority) - five (5) Radio Compatible Hearing Protection – Total \$4,150.00; and 5). Sparks Fire, Triad Hazmat Team - eight (8) Scott CBRN (Chemical, Biological, Radiological and Nuclear) Breathing Apparatus Regulators and one (1) Haz Cat Kit – Total \$11,694.34.***

Ms. Ludwig noted that the Sparks Fire Dept., Triad Hazmat Team, Haz Cat WMD (Weapons of Mass Destruction) Training would be submitted as a separate grant request.

***The motion carried unanimously.***

**3. REVIEW AND PRIORITIZE GRANT REQUESTS AND RECOMMEND ACTION TO THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) GENERAL**

\* denotes NON action item

**MEMBERSHIP ON A 2010 STATE EMERGENCY RESPONSE COMMISSION (SERC), HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) MID-CYCLE GRANT, NOT TO EXCEED \$30,000.00**

Cathy Ludwig – Grants Administrator, outlined the 2010 SERC (State Emergency Response Commission), Hazardous Materials Emergency Preparedness (HMEP) mid-cycle training grant, noting that SERC's priority for the \$30,000.00 in funding is for the 2010 FireShowsReno, scheduled for October 25-27, 2010. Ms. Ludwig noted that there is also a request for the 21<sup>st</sup> Annual Continuing Challenge Hazmat Workshop in Sacramento, CA scheduled for September 7-11, 2010. Ms. Ludwig noted that the SERC has provided a flat registration rate of \$195.00 per person for the FireShowsReno, which includes all conference and hands-on sessions. Ms. Ludwig noted that the available funding for the Continuing Challenge registration will not be known until SERC had fully funded the FireShowsReno, additional funding amounts, if any, should be known in late June or early July 2010.

Eric Millette – Sparks Fire, explained that Continuing Challenge provided education and is designed for Hazardous Materials Teams and related responses, whereas the FireShowsReno focus is on fire, EMS (Emergency Medical Services) and related training. Mr. Millette noted that early registration for Continuing Challenge is due by August 15, 2010 and that while the application is titled Sparks Fire Department the request is for the Regional HazMat Team with eight (8) members from each agency (Reno and Sparks Fire).

Ms. Ludwig commented that she should know how much of the grant funding is available before the August 15, 2010, registration date.

***It was moved by Eric Millette, seconded by James Gubbels, to approve the 2010 State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP) mid-cycle grant as follows: 1) Reno Fire Department – Registration for seventy-five (75) attendees FireShowsReno – Total \$14,625.00; 2) Washoe County Health District - Registration for four (4) attendees FireShowsReno – Total \$780.00; 3) Sparks Fire Department – Registration for twelve (12) attendees FireShowsReno – Total \$2,340.00; and 4) Triad Regional HazMat Team – Registration and travel expense to attend Continuing Challenge Hazmat Workshop – Total \$12,226.00.***

***Total grant request of \$29,971.00.***

***The motion carried unanimously.***

**4. PUBLIC COMMENTS \***

There were no public comments

\* denotes NON action item

**5. ADJOURNMENT**

Chair Magenheimer adjourned the meeting at 9:45 a.m.